

# Application for Employment



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Position(s) Applying for

Type Of Employment Desired

Full-time

Part-time

Seasonal

Desired Salary

Date Available

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## PERSONAL INFORMATION

Name

Address

Phone

E-mail

Are you legally eligible for  
employment in this country?

Yes

No

Social Security Number

Drivers License Number

Have you been convicted of a  
crime in the last 7 years?

Yes

No

If yes, please  
explain

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## EDUCATION

High School: Name and Location

Did you  
graduate?

Yes

No

College: Name and Location

Degree / Course  
of Study

Other: Name and Location

Course of Study

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Skills and Qualifications:

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## WORK EXPERIENCE

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Dates of Employment      From       To   
Employer      Phone  
Address  
Supervisor's Name & Title  
Job Title      Hourly Rate/Salary  
Job Responsibilities      Reason for Leaving

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Dates of Employment      From       To   
Employer      Phone  
Address  
Supervisor's Name & Title  
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Dates of Employment      From       To   
Employer      Phone  
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Supervisor's Name & Title  
Job Title      Hourly Rate/Salary  
Job Responsibilities      Reason for Leaving

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## REFERENCES

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Name

Phone

Relationship to you

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Name

Phone

Relationship to you

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I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION AND IN ANY RESUME PROVIDED BY ME OR ANY PARTY REPRESENTING MY INTERESTS IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE STATEMENTS, MISREPRESENTATIONS OR OMISSIONS MADE BY ME ON THIS APPLICATION OR ANY SUPPLEMENT THERETO, WILL BE SUFFICIENT GROUNDS FOR REJECTION OF THIS APPLICATION OR DISCHARGE AFTER EMPLOYMENT. I GIVE THE EMPLOYER THE RIGHT TO OBTAIN PERTINENT INFORMATION CONCERNING ME FROM FORMER EMPLOYERS AND OTHERS, AND I RELEASE ALL THOSE PROVIDING OR REQUESTING SUCH INFORMATION FROM ANY LIABILITY THAT MAY ARISE BY TRUTHFUL DISCLOSURES OR SUCH INVESTIGATIONS. IF I AM HIRED, I UNDERSTAND THAT I AM FREE TO RESIGN AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, AND THE EMPLOYER RESERVES THE SAME RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, EXCEPT AS MAY BE REQUIRED BY LAW. THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT OR CONTRACT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OR DEFINITE DURATION. I UNDERSTAND THAT NO REPRESENTATIVE OF THE EMPLOYER, OTHER THAN AN AUTHORIZED OFFICER, HAS THE AUTHORITY TO MAKE ANY ASSURANCES TO THE CONTRARY. I FURTHER UNDERSTAND THAT ANY SUCH ASSURANCES MAY BE IN WRITING AND SIGNED BY AN AUTHORIZED OFFICER. I UNDERSTAND IT IS THE COMPANIES POLICY NOT TO REFUSE TO HIRE A QUALIFIED INDIVIDUAL WITH A DISABILITY BECAUSE OF THAT PERSON'S NEED FOR REASONABLE ACCOMMODATION AS REQUIRED BY THE ADA. I ALSO UNDERSTAND THAT IF I AM HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY AND LEGAL WORK AUTHORIZATION

Your signature acknowledges that you have read and agree to the material above.

Applicant's Signature

Date